

| **Converting Grades from Numbers to Letters Form** | Form Number | SUJ-02-03-02 |
| --- | --- | --- |
| Issue Number and Date | 2/3/24/2022/2963 05/12/2022 |
| Revision or Amendment Number and Date | 2/(9/1/2023) |
| Deans' Council Approval Decision Number | 4/2023 |
| Deans' Council Approval Decision Date | 13/1/2023 |
| Number of Pages | 01 |

| Faculty: | Academic Year: |
| --- | --- |
| Department: | Academic Semester:  First Second Summer |
| Course Number: | Course Name: |

| Recordings of Course Grades in Letters According to the Points Specified in Front of Each | |  |
| --- | --- | --- |
| Letter Grade | Numerical Weight of the Grade | Percentage Weight of the Grade |
| A | 4.00 |  |
| A- | 3.75 |  |
| B+ | 3.50 |  |
| B | 3.00 |  |
| B- | 2.75 |  |
| C+ | 2.50 |  |
| C | 2.00 |  |
| C- | 1.75 |  |
| D+ | 1.50 |  |
| D | 1.00 |  |
| D- | 0.75 |  |
| F | Zero |  |

**Signature of the Course Instructor: Signature of the Department Head:**

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