

| **Converting Grades from Numbers to Letters Form**  | Form Number | SUJ-02-03-02  |
| --- | --- | --- |
| Issue Number and Date | 2/3/24/2022/2963 05/12/2022  |
| Revision or Amendment Number and Date | 2/(9/1/2023)  |
| Deans' Council Approval Decision Number | 4/2023  |
| Deans' Council Approval Decision Date | 13/1/2023  |
| Number of Pages | 01  |

| Faculty: | Academic Year: |
| --- | --- |
| Department: | Academic Semester:First Second Summer |
| Course Number: | Course Name: |

| Recordings of Course Grades in Letters According to the Points Specified in Front of Each |  |
| --- | --- |
| Letter Grade | Numerical Weight of the Grade | Percentage Weight of the Grade |
|  A |  4.00 |  |
|  A- |  3.75 |  |
|  B+ |  3.50 |  |
|  B |  3.00 |  |
|  B- |  2.75 |  |
|  C+ |  2.50 |  |
|  C |  2.00 |  |
|  C- |  1.75 |  |
|  D+ |  1.50 |  |
|  D |  1.00 |  |
|  D- |  0.75 |  |
|  F | Zero |  |

 **Signature of the Course Instructor: Signature of the Department Head:**

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