



The University of Jordan
Accreditation & Quality Assurance Center

COURSE Syllabus

1	Course title	Turkish in the Field of Economics
2	Course number	2204332
3	Credit hours (theory, practical)	3
	Contact hours (theory, practical)	3
4	Prerequisites/corequisites	2204215/ Turkish Writing
5	Program title	Bachelor's Degree in Turkish and English
6	Program code	2202
7	Awarding institution	University of Jordan
8	Faculty	Foreign Languages
9	Department	Asian Languages
10	Level of course	Second year
11	Year of study and semester (s)	Second year/ second semester
12	Final Qualification	BA
13	Other department (s) involved in teaching the course	-
14	Language of Instruction	Turkish
15	Date of production/revision	

16. Course Coordinator:

Office number: 78

Office hours:

Phone number: 24817

Email:

17. Other instructors:

Office numbers, office hours, phone numbers, and email addresses should be listed.

18. Course Description:

As stated in the approved study plan.

This course will introduce students into the technical language of some of the most important economic branches and into its special lexicon and syntax. Students will be trained to understand and master business letters and their replies as well as to speak in formal interviews.

--

19. Course aims and outcomes:

A- Aims:	
A1. Introducing students into the technical language of some of the most important economic branches	
A2. Introducing students into its special lexicon and syntax	
A3. Training students to understand and master business letters and their replies as well as to speak in formal interviews	
B- Intended Learning Outcomes (ILOs): Upon successful completion of this course students will be able to ...	
B1. know the technical language of some of the most important economic branches	
B2. know its special lexicon and syntax	
B3. understand and master business letters and their replies as well as to speak in formal interviews	

20. Topic Outline and Schedule:

Topic	Week	Instructor	Achieved ILOs	Evaluation Methods	Reference
İktisat kelimesinin anlamı	First week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	Ahmet Gülmez, İktisada Giriş, Değişim Yayınları, İstanbul 2014
Matematiksel terimler	Second week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Geometrik terimler	Third week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age

Bankacılık terimleri	Fourth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Ticari terimler	Fifth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Gümrük terimleri	Sixth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Vergi ve cezalar	Seventh week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Alışveriş terimleri	Eighth week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Borsa terimleri	Ninth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Kıymetli metalar	Tenth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Para birimleri	Eleventh		B1, B2, B3	a. lectures: 3	age

	week			hours per week b. students are required to prepare in advance of the lectures	
Emlak alım satımı	Twelfth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Motorlu taşıt alım satımı	Thirteenth week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Temel ihtiyaç maddeleri alım satımı	Fourteenth week		B1, B2	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Kıymetli evrak (çek)	Fifteenth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age
Kıymetli evrak (senet)	Sixteenth week		B1, B2, B3	a. lectures: 3 hours per week b. students are required to prepare in advance of the lectures	age

21. Teaching Methods and Assignments:

Development of ILOs is promoted through the following teaching and learning methods:

Communicative approach will be applied and encourage the students by group work, role play. Developing for skills will be the main concern.

22. Evaluation Methods and Course Requirements:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Participation and other activities (Quiz , HW , CW)	: % 20
Mid-term exam	: % 30
Final exam	: % 50

23. Course Policies:

A- Attendance policies:

Only the number of absences allowed by the university is accepted. Low attendance influences the participation mark (An absent student cannot participate).

B- Absences from exams and handing in assignments on time:

Mid-term and finals can be made up with an official excuse. Quizzes can **never** be made up no matter how justified your absence was.

C- Health and safety procedures:

D- Honesty policy regarding cheating, plagiarism, misbehavior:

E- Grading policy:

F- Available university services that support achievement in the course:

24. Required equipment:

Computer, data show

25. References:

A- Required book (s), assigned reading and audio-visuals:

Ahmet Gülmez, İktisada Giriş, Değişim Yayınları, İstanbul 2014.

B- Recommended books, materials, and media:

Kuvvet Lordoğlu, Çalışma İktisadına Giriş, Umuttepe Yayınları, İstanbul 2015.

Cem Somel, Makroiktisada Giriş, Yordam Kitap, İstanbul 2014.

Pınar Güler, Ekonomi 1, Nobel Akademi Yayıncılık, Ankara 2011.

26. Additional information:

Name of Course Coordinator: -----Signature: ----- Date: -----

Head of curriculum committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of curriculum committee/Faculty: ----- Signature: -----

Dean: ----- -Signature: -----

Assurance

Copy to:
Head of Department
Assistant Dean for Quality

Course File