

Eman Khalil Michael Mukattash

Personal Data:

- Nationality: Jordanian
- Marital Status: Single
- Contact Details: E-mail: Eman_Mukattash@hotmail.com
- **Academic Rank:** Lecturer

Education:

- 2007: M.A., English Language and Literature (Thesis Track), University of Jordan, GPA (4.00/4.00).
- 2004: B.A., English Language and Literature, University of Jordan, GPA (3.94/4.00).
- 2000: High School (Tawjihi), Scientific Stream, Rosary College, average (92.0%).

Seminars, Workshops and Conferences:

- August 2006: Administrative Assistant, APETAU 3rd International Conference (Association of Professor of English and Translation at Arab Universities)
- September 2004: Administrative Assistant, Tempus Project: Quality Evaluation in Higher Education: Engineering, University of Jordan.
- May 2004: Administrative Assistant, Peace Boat (a Japanese international educational and networking NGO), University of Jordan.
- January 2004: International Computer Driving License Course.
- August 2003: Administrative Assistant, APETAU 2nd International Conference (Association of Professor of English and Translation at Arab Universities)
- May 2003: Contestant, Poetry Contest, Department of English Language and Literature, University of Jordan.
- April 2002: INJAZ Leadership course, University of Jordan.

Experiences:

- October 2004-present: Part-time lecturer, Language Center, University of Jordan.
- October 2005-June 2006: Part-time lecturer, LSE Program, Arab Academy for Financial and Banking Sciences.
- June-August 2005: Part-time lecturer, Yarmouk Center for English Language.
- February 2004-January 2005: IRP Assistant, Office of International Relations and Programs, University of Jordan.
- February 2004-January 2005: Assistant Editor, Campus News (administrative work), Department of English Language and Literature, University of Jordan.
- 2003: Part-timer (administrative work), Department of English Language and Literature, University of Jordan.

Language Skills:

- English: writing and speech: excellent
- French: writing and speech: good
(Diploma in French language-DELE)
- Italian Language for beginners- two courses.
- Hebrew Language for beginners- two courses.

Computer Skills:

- International Computer Driving License (ICDL).

Referees:

- Reference letters and other documents will be provided upon request.